

## SIMPSON AND ASHLAND PARISH COUNCIL

### MEETING MINUTES

<b>Meeting date:</b>	4 November 2019
<b>Venue:</b>	Simpson Village Hall
<b>Councillors present:</b>	Cllr Barnes – Vice Chair (PB) and Chair of meeting Cllr Ezeh (CE) Cllr Thornton (ST)
<b>Also present:</b>	Lisa Emmanuel, Parish Clerk (LE) Cllr Terry Baines, MKC Ward Cllr (TD) Dr. Alessio Antonini, Open University (AA) Jane Whild (JW)
<b>Apologies:</b>	Cllr David Pye
<b>Members of public:</b>	9 members of public

Ref.	Agenda item and Minutes	Action
19055	<b>Welcome, Introduction and Apologies for Absence</b>	
	PB welcomed everyone to the meeting, giving apologies for DP's absence and acting as Chair in his place. PB proposed to move Item 4 on the Agenda forward, agreed by CE and ST.	
19056	<b>Open University Project</b>	
	<p>AA and JW gave a presentation outlining the Gatekeeper Project which has a main objective to enable the creation of a platform that connects healthcare providers, businesses, entrepreneurs and elderly citizens and the communities they live in.</p> <p>Simpson will be the UK pilot site and local residents will have the opportunity to help shape a new kind of care and health service, designing a solution for delivery in the future.</p> <p>The project will also consider how funding can transfer from the NHS to this type of service . The use of technology is part of the project with Samsung being a partner, looking into what types of devices might fit in with peoples lives and for example link to early detection.</p> <p>The Collaboratory element will bring together Simpson residents, local organisations, the researchers of the OU and technology providers to identify challenges for the health and well being of our population and to cocreate ad test the solutions of tomorrow for the UK.</p> <p>JW invited residents to attend the KMI Festival event on 14<sup>th</sup> November at the OU, flyers were circulated.</p>	<b>Noted</b>

<b>19057</b>	<b>Declarations of Interest</b>	
	None received.	
<b>19058</b>	<b>Public Forum</b>	
	<p>Cllr TB reminded the meeting that Friday will be the AGM for BucksALC and welcomed attendance.</p> <p>TB further reported on the success of Woughton Community Council on being awarded Star Council. The meeting acknowledged the achievement and congratulated WCC on their achievement.</p>	
<b>19059</b>	<b>Minutes of the Full Council meeting held on 2<sup>nd</sup> September 2019</b>	
	<p>The minutes were agreed and signed.</p> <p>PB then proposed that Item 8 be moved forward, agreed by CE and ST.</p>	
<b>19060</b>	<b>Ashland S106 Project</b>	
	<p>ST introduced the history to the project and the S106 contributions, the formation of the Steering Group and the community engagement which has taken place over a number of years.</p> <p>A leaflet has been distributed to all residents on Ashland outlining the themes from the engagement and options drawn from this resulting in the proposals put forward.</p> <p>The Steering Group members present confirmed there had been more engagement this year than ever before, with all residents having had the opportunity to comment.</p> <p>Discussion followed with residents present which covered the time constraints, restrictions imposed by the 106 funding and the process for approving the release of the funds.</p> <p>TB confirmed the current situation regarding the allocation of S106 and the deadlines required for spend of funds.</p> <p>Further discussion covered the fact that additional funds are likely to be required to deliver all three options proposed, with the building being prioritised as there are other options available to bid for funding for play equipment. These include the Community Infrastructure Fund, WREN and Community Foundation funding.</p> <p>Concerns were raised with regard future maintenance and operational cost for a building. LE confirmed that S&amp;APC are considering all aspects as part of the future budget setting process. Future management of any facility will also be worked up in conjunction with the community.</p> <p>ST then outlined the process followed to appoint an architect to oversee the design and construction of a building, with the indicative structure likely to be based on shipping containers.</p> <p>LE outlined the business case to be presented to MKC and the developer to approve drawing down the S106 funding. The three options being:</p>	

	<ul style="list-style-type: none"> <li>• Building likely to be a container base but wood clad finish, to be located close to the car park on Ashland Lake (see map attached)</li> <li>• Improvements to the children’s play area which may include a form of shelter</li> <li>• Introduction of equipment for young people which may include fitness equipment/youth shelter/table tennis table or Teq-table to be located at the ‘kick-about’ area off Shelsley Avenue</li> </ul> <p>The focus will be on play/social opportunities for adults and children that adapt to the natural environment.</p> <p>Comments were made relating to concerns of potential vandalism and anti-social behaviour.</p> <p>PB thanked everyone for the valuable discussions and summarised the position regarding the three bids which had been considered by the Councillors and it had been recommended to appoint Andrew Armes as the architect.</p> <p><b>Resolved unanimously:</b></p> <ul style="list-style-type: none"> <li>• That the Council appoint Andrew Armes as the architect for the Ashland Meeting Space project.</li> <li>• That the outline business case to present to Milton Keynes Council and the Developer in relation to the S106 spend is approved.</li> </ul> <p>ST further outlined that more volunteers would be welcomed onto the Steering Group.</p>	<b>Approved</b>
<b>19061</b>	<b>Chair’s report</b>	
	The Chair’s report was received and noted.	<b>Approved</b>
<b>19062</b>	<b>Strategic Planning and Co-option of new Councillors</b>	
	<p>Cllrs shared the results of discussions at the Strategic Planning event, including the interest from residents to become involved with the council going forward.</p> <p>LE outlined the process to be followed for Co-option once the Vacancy Notice period has ended.. It was agreed to implement the process as outlined.</p>	<b>Approved</b>
<b>19063</b>	<b>Review of Policies</b>	
	<p>The policies were circulated prior to the meeting following review by the Clerk.</p> <p><b>Resolved:</b></p> <p>That the following revised policies be adopted:</p> <ol style="list-style-type: none"> <li>a) Complaints Policy</li> <li>b) Health &amp; Safety Policy</li> <li>c) Equalities Policy</li> <li>d) Disciplinary Policy</li> </ol>	<b>Approved</b>
<b>19064</b>	<b>Community Infrastructure Fund</b>	
	LE outlined that the vehicle count had commenced in preparation for the crossing being implemented. MKC are due to share the plans following approval from the Roads Safety team.	<b>Noted</b>

	It was agreed that the MKC officers are requested to talk to The Parks Trust regarding the links into the park.	
<b>19065</b>	<b>Devolved Services Third Option</b>	
	LE attended the monthly contractor's meeting to observe the process in preparation for pursuing the Third Option. The meeting was informative. MKC have issued the draft Memorandum of Understanding and Councillors are requested to review the document and comment, with a view to formally approve at Full Council in January 2020.	<b>Noted</b>
<b>19066</b>	<b>Biodiversity Plan</b>	
	PB outlined that he is meeting with Rebecca Hionds tomorrow to discuss the potential to commission a plan.  LE shared the email received from MKC in relation to MKC's Biodiversity Vision. It was agreed to promote to residents and encourage them to submit comments direct to MKC.	<b>Noted</b>  <b>LE</b>
<b>19067</b>	<b>Simpson Village Hall</b>	
	a) Discussion was held regarding lighting options for the hall. TB informed of lights LED at Springfield Community Centre which have the option to be either warm light or white light. PB to liaise further with electrician. b) PB to purchase a lockable letterbox to be fitted externally. c) PB is continuing to liaise with the electrician on suitable external lighting.	<b>PB</b> <b>PB</b> <b>PB</b>
<b>19068</b>	<b>Finance Report and Payments List</b>	
	The report was accepted. LE also confirmed that Nat West bank had now changed the signatories for the bank accounts.	<b>Noted</b>
<b>19069</b>	<b>Precept for 2020/21</b>	
	It was agreed that to workshops will be held as in previous years to invite residents to take part in the budget setting process. Preparation for proposed budgets will take place by the Clerk and councillors for further discussion at the workshops.  LE to confirm dates for workshops, one to be at Full Council in January, with an additional event on a Saturday morning.  The need for increased budget for Open Space/Top-Up services was discussed along with future implications of management of the Ashland Meeting Space.  LE to consider budget headings alongside an assessment of her time needed to support the delivery of the Meeting Space.	<b>LE/CLLRS</b>  <b>LE</b>  <b>LE</b>
<b>19070</b>	<b>Planning Applications</b>	
	<b>Resolved Unanimously:</b>	<b>LE</b>
<b>19071</b>	<b>Delegated Decisions</b>	
	The report was accepted and signed.	<b>Approved</b>
<b>19072</b>	<b>Note any changes to Risk Management</b>	

	<p>The Council is currently short of 4 Councillors which impacts on the amount of business the remaining councillors can conduct.</p> <p>JW was present having attended the Lunch Event on 26<sup>th</sup> October and confirmed her willingness to be co-opted as a councillor.</p> <p>LE to contact Julie once the Co-option process and timescale is confirmed. In the meantime JW to attend the informal meeting on 2<sup>nd</sup> December 2019.</p>	<b>LE</b>
<b>19073</b>	<b>Any Other Business</b>	
	None.	
<b>19074</b>	<b>Date of next meeting</b>	
	<p>The next meeting will be held on <b>Monday 6<sup>th</sup> January 2020 at 8.00pm at Simpson Village Hall, Simpson, Simpson.</b></p>	<b>Noted</b>
	<b>The meeting closed at 10.00PM</b>	

Signed ..... Chair Date .....

Signed ..... Clerk Date .....