



# SIMPSON AND ASHLAND PARISH COUNCIL

To: The Chair and Members of Simpson and Ashland Parish Council

Dear Councillor,

You are summoned to attend a meeting of the Full Council to be held on Monday 15<sup>th</sup> May 2023 at 7.00pm at Ashland Lakeside Community Centre, when the business set out in the following agenda will be transacted. Members of the public are also invited to attend.

Katherine Harmsworth, Clerk to Simpson & Ashland Parish Council

## AGENDA

### **Part 1 – Annual Parish Meeting commencing at 7pm**

**1) Welcome**

**2) Minutes of Last Meeting**

To approve as a correct record the minutes from the last Annual Parish Meeting held on 16<sup>th</sup> May 2022.

**3) Annual Report from the Chair**

**4) Presentations from invited speakers**

**5) Public Forum**

To discuss ideas for the future.

**6) Refreshments**

### **Part 2 – Annual Meeting of the Council commencing at 8pm**

**7) Introductions and Apologies for Absence**

To receive and record apologies from members.

**8) To Appoint Chair for 2023/24**

**9) To Appoint Vice Chair for 2023/24**

**10) Specific Declarations of Interest**

**11) Minutes of Last Meeting**

To receive and approve as a correct record the minutes of the last meeting of the council held on 13<sup>th</sup> March 2023.

## **12) Finance Report and Discussion**

- a) To review and approve payments between 1<sup>st</sup> March 2023 and 28<sup>th</sup> April 2023.
- b) To review and approve financial summary for 2022/23.
- c) To review and approve financial summary from 1<sup>st</sup> April to 28<sup>th</sup> April.

## **13) Chairmans Allowance**

- a) To consider and agree whether to allocate a Chairmans allowance.

## **14) Audit**

- a) To receive the report from the Internal Auditor.
- b) To agree actions needed from the Internal Audit Report.
- c) To consider the questions on the Annual Governance Statement and respond accordingly.
- d) To consider and agree the Accounting Statement Figures.
- e) To note the dates of the Exercise of Public Rights.

## **15) Planning Applications**

- a) To receive an update on Five Acres.

## **16) Open Space**

- a) To receive a report on Open Space.

## **17) Facilities Manager**

- a) To receive an update on the recruitment of a Facilities Manager

## **18) Ashland Lakeside**

- a) To receive a report on Ashland Lakeside.
- b) To agree on the hire charges for Ashland Lakeside.
- c) To agree on an opening date for public hire for Ashland Lakeside.
- d) To agree on an opening event for Ashland Lakeside.

## **19) Simpson Village Hall**

- a) To review payments and hire income for Simpson Village Hall.
- b) To agree on the management of the external landscaping around Simpson Village Hall.
- c) To agree on the maintenance of the car park and footpath around Simpson Village Hall.

## **20) Young People**

- a) To consider and agree whether to hold summer holiday play sessions.

## **21) Community Engagement**

- a) To receive an update on the street champions.

## **22) Civility and Respect Pledge**

- a) To consider and agree whether to support the civility and respect pledge.

## **23) Review of Delegated Decisions**

## **24) To note that the next meeting of the Full Council will be held on a date to be agreed at this meeting.**

# DELEGATED DECISIONS

Period Covered: 1<sup>st</sup> March – 28<sup>th</sup> April 2023

Decisions related to the following matters were made under the Council's Scheme of Delegated Powers.

- 1) It was agreed to have Ashland Lakeside professionally cleaned after the end of the building works at a cost of £540.
- 2) It was agreed to purchase a new phone for both the Clerk (due to the old one no longer working) and the new Facilities Manager at a cost of £239 each.
- 3) It was agreed to purchase a new laptop for the Facilities Manager at a cost of £293 due to the old community worker laptop no longer functioning.
- 4) It was agreed to purchase a personalised external mailbox for Ashland Lakeside at a cost of £97.98.