



# SIMPSON AND ASHLAND PARISH COUNCIL

To: The Chair and Members of Simpson and Ashland Parish Council

Dear Councillor,

You are summoned to attend a meeting of the Full Council to be held on Monday 4<sup>th</sup> September 2023 at 8:00pm at Ashland Lakeside Community Centre, when the business set out in the following agenda will be transacted. Members of the public are also invited to attend.

Katherine Harmsworth, Clerk to Simpson & Ashland Parish Council

## AGENDA

### 42) Introductions and apologies for absence

To receive and record apologies from members.

### 43) Specific declarations of interest

### 44) Minutes of last meeting

a) To receive and approve as a correct record the minutes of the last annual meeting of the council held on 10<sup>th</sup> July 2023.

### 45) Public forum

### 46) Finance report and discussion

a) To review and approve payments from 1<sup>st</sup> July – 31<sup>st</sup> July 2023.

### 47) Investment of PC reserve funds

a) To consider and agree whether to invest PC funds into the CCLA public sector deposit fund and if agreed, to consider and agree how much to invest.

### 48) Audit

a) To note the findings from the external audit.

b) To note the conclusion of audit notice was displayed on the noticeboard and website from 27<sup>th</sup> July 2023.

### 49) Review of Policies

a) Annual review of Code of Conduct.

b) Annual review of Health and Safety Policy.

### 50) Planning Applications

a) 22/01585/FUL Five Acres.

b) 23/01552/HOU 380 Simpson.

### 51) Open Space

a) To receive a report on Open Space.

b) To receive an update on the Ashland Serpent.

### 52) Ashland Lakeside

a) To review payments and hire income for Ashland Lakeside.

- b) To review plans for Ashland Lakeside Open Day on 16<sup>th</sup> September.

**53) Simpson Village Hall**

- a) To review payments and hire income for Simpson Village Hall.
- b) To review landscaping works for Simpson Village Hall.

**54) Young People**

- a) To review the summer holiday activity sessions.
- b) To consider and agree on October half term activity sessions.

**55) Community Engagement**

- a) To receive an update on the street champions.

**56) East West Rail**

- a) To receive an update.

**57) HR**

In accordance with the Public Bodies (Admission to meetings) Act 1960 the PC may wish to exclude the public and press from the meeting at this point prior to consideration of the following item by reason of the confidential nature of the item to be discussed.

- a) To review contracted hours, salary and training provisions for the Parish Clerk.

**58) Review of Delegated Decisions**

**59) To note that the next meeting of the Full Council will be held on a date to be agreed at this meeting.**

## **DELEGATED DECISIONS**

Period Covered: 1<sup>st</sup> July – 15<sup>th</sup> August 2023

Decisions related to the following matters were made under the Council's Scheme of Delegated Powers:

1. To engage a handyman to complete some small jobs at Ashland Lakeside. Total cost £185.
2. To engage a locksmith to replace a door handle at Ashland Lakeside. Total cost £114.
3. Three quotes were received for landscaping around Simpson Village Hall. Loftus Landscapes were chosen for their comprehensive quote and work was carried out at a cost of £760 + VAT.
4. Three quotes were received for the removal of the ivy at Simpson Village Hall. Rose Tree Surgeons were chosen because of their method of removal and preventing regrowth at a cost of £275 + VAT.